



Project Peace Partnership Agreement (SSP)

Project Peace East Bay has been active in Berkeley and Oakland since 2006, and was officially incorporated as a 501(c)3 California nonprofit in December 2007. In the past 3 years, Project Peace has provided over 10,000 volunteer service hours to 22 social service providers in the East Bay.

Our Mission

Project Peace creates partnerships that work together for just and sustainable communities in Berkeley, Oakland, and surrounding areas.

Our Partners

We partner with churches, for profit corporations, social service providers, and government agencies in order to create a network that works for the betterment of our East Bay communities and cities.

Benefits to becoming a Project Peace Partner:

Awareness

- Promotion of your agency's services and needs on Project Peace Website and in printed materials
- Recognition at Project Peace celebrations and fundraising events
- Exposure at many local churches and in the community

Assistance

- Resource your events, programs, and operations
- Volunteer recruitment, training, and coordination

Augmentation

- Project Peace hopes to augment your existing programs through our network of volunteers and social service providers:
- By connecting people who become deeply committed to your organization and will bring their particular passions, competencies, and networking connections on a *pro bono* or discounted basis
- By networking your organization with other service providers that will enhance and increase your scale of service

Each Social Service Provider working with Project Peace agrees to the following:

Coordinating Service Opportunities with the Project Peace Liaison (PPL)

- You will work with the PPL to calendar 6 dates of service throughout the year. Each opportunity should last no longer than 3 hours.
- In advance of each service date, you will provide the PPL with the scope and details for the service opportunity and how the volunteers will be utilized.

Communication

- You are responsible for letting the PPL know if you encounter any difficulties in working with the group(s) serving with your organization.
- You are responsible for cooperative and responsive communication with the Project Peace leadership team and PPL to coordinate monthly or one-time service projects
- Keep Project Peace leadership current with any significant policy changes, staff turnover, strategic revisions, etc.
- Demonstrate *Patience, Perseverance, and Understanding* in all communications! We are in this together!

Evaluation

- Help *Project Peace* evaluate these projects by insuring that your organization completes an online evaluation survey at the conclusion of each year. Surveys can be found at www.projectpeaceeastbay.org, under "Training."

I have read and understood this document, and I agree to take on and execute the responsibilities of partnering with Project Peace to the best of my ability.

Signature

Date

Name (printed)

Position

Group or organization name

Email

Phone number

I agree to support the above Social Service Provider in order to enable them to perform these duties to the best of their ability.

Project Peace Liaison

Date

Project Peace Discovery Document

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|--|-------------------------|---|---------------|
| <i>Name of organization</i> | | <i>Legal name, if different</i> | |
| <i>Address</i> | <i>City, State, Zip</i> | <i>Employer Identification Number (EIN)</i> | |
| <i>Phone</i> | <i>Fax</i> | <i>Web site</i> | |
| <i>Name of Organization's Top Executive</i> | <i>Title</i> | <i>Phone</i> | <i>E-mail</i> |
| <i>Name of person responsible for volunteer coordination</i> | <i>Title</i> | <i>Phone</i> | <i>E-mail</i> |
| <i>Name of person filling out application:</i> | <i>Title</i> | <i>Phone</i> | <i>E-mail</i> |

Is your organization an IRS 501(c)(3) not-for-profit? Yes No

If no, is your organization a public agency/unit of government? Yes No

If no, do you operate using a fiscal agent? If so, list name and address of fiscal agent:

Fiscal agent's EIN number:

Organization's Mission Statement:

Population served (include racial/ethnic breakdown, if possible):

Geographic area served:

What percentage of the population you serve is low- or moderate-income?

Summary of Organizational History:

Summary of Organizational Goals:

Brief description of organization's current programs or activities:

Please list and briefly describe your current volunteer opportunities and, if relevant, desired volunteer engagement if partnership were to take place.

Please list your greatest area(s) of need, or the factors that are most hindering you from succeeding in your mission.